

Client Credit Application

Please complete in full and return with the supporting documents listed in section 8.

1. Business details

Registered name

Trading name (if different)

Type of entity

☐ (Pty) Ltd ☐ Close corporation ☐ Sole proprietor ☐ Partnership ☐ Trust ☐ Other

Company / CC registration number

VAT number

Years trading

Website

Nature of business

2. Contact details

Postal address

Physical address (if different from postal)

Company telephone

Mobile / WhatsApp

Alternative number

Primary accounts contact

Email

Second contact

Email

Email for invoices and statements

Purchase order required?

3. Credit requested

Credit limit requested (R)

Expected monthly spend (R)

Main equipment / service required

4. Banking details

Bank name

Branch name

Branch code

Account number

5. Proprietor / partners / directors / members

Full name

ID / passport number

Residential address

Cell number

6. Trade references

Company / name

Telephone

Email

7. Account terms and consents

1. **Rental terms.** The Applicant confirms that it has received, read and accepts Glow Hire's Rental Terms and Conditions, which apply to every hire and to every account opened under this application.
2. **Account terms.** Unless agreed in writing, invoices are payable within 7 days of the invoice date. Glow Hire may change, suspend or withdraw the credit limit or account terms at any time. Interest and collection costs are charged as set out in the Rental Terms and Conditions.
3. **Risk, damage waiver and insurance.**
 - 3.1 The Client bears the risk of loss of and damage to the hired equipment from the time of collection until the equipment is returned to, and checked in by, Glow Hire.
 - 3.2 A damage waiver equal to 10% of the hire charge is payable on every hire, unless the Client has confirmed by email that it holds its own insurance covering the hired equipment.
 - 3.3 Glow Hire will assess any damage to the hired equipment. Where the assessed cost of repair or replacement is less than R10,000, the Client is liable for that cost in full.
 - 3.4 Where the assessed cost of repair or replacement is R10,000 or more, Glow Hire will submit a claim to its insurer and the Client is liable for the insurance excess of R5,000.
 - 3.5 Loss, theft and the further terms of the damage waiver are governed by the Rental Terms and Conditions.
4. **Certificate of balance.** A certificate signed by a manager of Glow Hire, whose authority need not be proved, stating the amount owing is sufficient proof of that amount unless it is shown to be wrong.
5. **Credit checks.** The Applicant, and each person who signs as surety, authorises Glow Hire or its agent to obtain information from credit bureaus, credit sources, landlords, employers and personal and trade references, and to obtain consumer and commercial credit reports, to assess this application, to confirm that the terms of hire continue to be met, and to collect and recover any amount owing. Glow Hire may report non-payment and defaults to credit bureaus.
6. **Personal information.** The Applicant and each surety consent to Glow Hire processing and storing the personal information on this form (including ID numbers, addresses and banking details) for credit assessment, account administration, debt collection and legal compliance, in line with the Protection of Personal Information Act, 2013. This information may be shared with credit bureaus, debt collectors and attorneys for these purposes.
7. **Electronic communication.** Glow Hire may send quotes, invoices, statements and notices to the email addresses on this form, and these are treated as received when sent.
8. **Accuracy.** The information on this form is true and correct. The Applicant will tell Glow Hire in writing, without delay, of any change to its ownership, directors, addresses or banking details.
9. **Domicilium.** The Applicant chooses its physical address on this form (or its postal address if no physical address is given) as its *domicilium citandi et executandi* for all legal notices and processes.

Authorisation to open an account

Full name of signatory	ID number	Capacity (e.g. director, member, owner)
On behalf of (registered name)		

I confirm that I am authorised to sign this application, and I authorise the opening of an account subject to the terms and conditions of Glow Hire (Pty) Ltd for the rental of its photographic and cine equipment.

Signature	Date	Signed at (place)
Witness – signature	Witness – full name	Date

8. Documents to attach

- | | |
|--|--|
| ☐ CIPC registration documents (CoR14.3 or equivalent) | ☐ ID copies of all directors / members / sureties |
| ☐ Proof of business address | ☐ Proof of address for each surety |
| ☐ Bank confirmation letter (not older than 3 months) | ☐ VAT registration certificate (if registered) |
| ☐ Confirmation of own insurance (only if declining the damage waiver) | |

For Glow Hire use only

Credit limit approved (R)	Terms granted	Approved by	Date
Account number	Credit check done / reference	Captured in Current RMS (initials)	

Deed of Suretyship

Each person who signs below (the **Surety**) gives this suretyship to Glow Hire (Pty) Ltd, its cessionaries and assigns (the **Company**), for the Applicant named on page 1 (the **Client**).

1. I bind myself jointly and severally with the Client as surety and co-principal debtor in solidum to the Company for the timeous payment of all amounts, and the proper fulfilment of all other obligations, that the Client owes or must perform under its contract with the Company.
2. I indemnify the Company against any loss or damage it may suffer in connection with that contract, whether or not the contract is inchoate, invalid or legally unenforceable.
3. I renounce the benefits of division, excussion and cession of action, and I know their meaning and effect.
4. This suretyship is a continuing covering security. It stays in force until the Company cancels it in writing.
5. I choose the residential address given below as my *domicilium citandi et executandi* for this suretyship and any action arising from it.
6. If this matter is handed to an attorney, I will pay the costs on the scale of attorney and own client, including collection commission.

Surety 1

Full name	ID / passport number	Cell number
Residential address	Email	
Marital status		
☐ Unmarried ☐ Married in community of property ☐ Married out of community of property ☐ Other		
Surety – signature	Date	Signed at (place)
Witness – signature	Witness – full name	Date

Spouse's consent (required if married in community of property): I consent to this suretyship.

Spouse – signature	Spouse – full name	ID number

Surety 2

Full name	ID / passport number	Cell number
Residential address	Email	
Marital status		
☐ Unmarried ☐ Married in community of property ☐ Married out of community of property ☐ Other		
Surety – signature	Date	Signed at (place)
Witness – signature	Witness – full name	Date

Spouse's consent (required if married in community of property): I consent to this suretyship.

Spouse – signature	Spouse – full name	ID number